

Effective 1:1s

Transform 1:1s into catalysts for growth and connection that build trust, inclusion and performance accountability.

Effective 1:1s provides essential strategies and best practices for leading 1:1 meetings that promote short-term performance and long-term growth.

Through engaging activities and in-depth peer discussions, leaders will learn to conduct effective 1:1 meetings that promote communication, accountability and continuous improvement. Learners will explore actionable steps they can implement before, during and after their 1:1s to foster stronger relationships, ensure alignment and boost overall performance and engagement levels.

Learning Outcome

Upon completion of this program, participants should be able to:

- ☒ Apply personalized, actionable strategies to increase the effectiveness of their 1:1s



Leaders of
Others



Two Hours



In-Person
Instructor-Led



Virtual
Instructor-Led



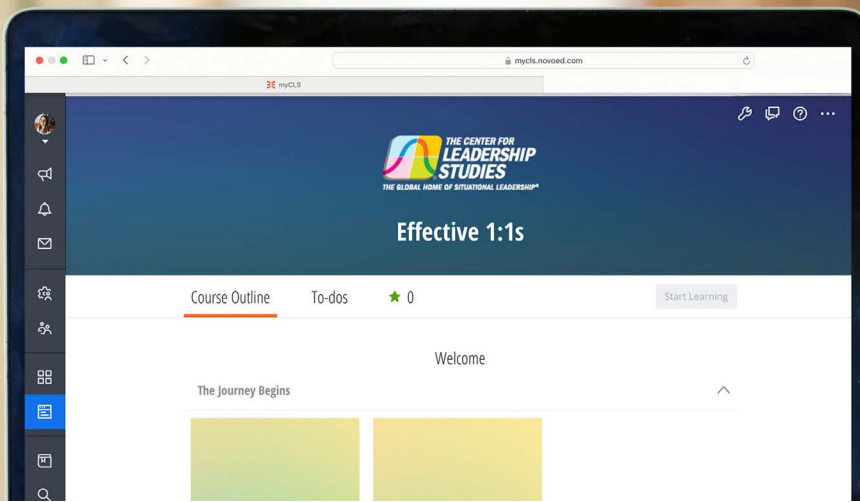
Online
(Self-Paced)



E-Certification



Sustainment
Support



Agenda

Reimagining 1:1 Meetings

What's Working? What's Not Working?

Describe Your Ideal State

Strategies for Effective 1:1s

Strategy 1: Plan

Strategy 2: Connect

Strategy 3: Reinforce

"I liked all the breakout rooms, the discussions there were really great! It was a very engaged group. Thoughtful answers and very supportive. Lots of great takeaways!"

–Training Specialist

"This session is excellent for current leaders to reflect on making their 1:1s more impactful. It was great to not only get a clear methodology to use in 1:1s but also to be able to discuss the types of questions others are asking and get feedback on the questions I ask."

–Talent Development Manager

"Really, really, really liked this course! I loved the pace and flow. I think people use 1:1s so poorly, but this really drove home the importance. I think it will help people to develop a structure and determine the best way to conduct these meetings."

–Director of Learning & Development

Learning Formats

MODALITY	In-Person Instructor-Led	Virtual Instructor-Led	Online (Self-Paced)
DURATION	2 hours	2 hours	2 hours
SEAT TIME	2 hours	2 hours	2 hours
LEARNING STYLE	Synchronous	Synchronous	Asynchronous
MATERIALS	Participant Handout	Digital Participant Handout	Digital Participant Handout